

Price-list for legal services

#	Service	Price (RUB)	Within a shortened timeline (RUB)
1	<u>Subscription services (outsourcing)</u>		-
	'Consultant' subscription package	from 19 500	
	'Business' subscription package	from 39 500	
	'First +' subscription package	from 69 500	
2	<u>Consulting and Information Provision</u>		
2/1	Oral consultation on the day of request on Russian law, when preliminary analysis is not necessary (1 hour)	from 2 500	-
	Oral consultation on Russian law with the preliminary analysis of the documents	from 3 000	
	Analysis of the documents with legal opinion (oral)	from 3 000	
	Oral one-hour consultation on international law (1 hour)	from 9 500	
2/2	Written consultation on Russian law (1-3 days)	from 5 000	from 5 500
	Written consultation on international law	negotiable	
2/3	<u>Due Diligence</u>	negotiable	-
2/4	<u>Business consulting</u> on Russian law	from 10 000	-
	<u>Business consulting</u> on law other than Russian	from 20 000	-
2/5	Samples of Incorporation documents of profit and non-profit organizations	from 1 000	-
2/6	<u>Services on resolution of employment disputes</u>	negotiable	-
2/7	Experts' visit to the Customer's place	within St. Petersburg and Moscow – from 3 500 / first hour every subsequent hour – from 2 500 outside of St. Petersburg and Moscow - negotiable	-
2/8	<u>Optimization of taxation</u>	negotiable	-

2/9	Representation of interests in the Federal Arbitration Court	negotiable	-
2/10	Legal support of complex real estate transactions	negotiable	-
2/11	Assistance in obligatory disclosure of information	negotiable	-
3	<u>Contracts</u>		
3/1	Legal analysis of an unconcluded contract with a written expert advice (from 1-3 days)	from 5 500	from 8 500
3/2	Legal analysis of an unconcluded foreign contract with a written expert advice (from 3-5 days)	from 15 000 + translation costs	from 20 000 + translation costs
3/3	Legal analysis of reasons of failure to meet the obligations in accordance with the concluded contract with a written expert advice (from 3-5 days)	from 7 000	-
3/4	Legal analysis of reasons of failure to meet the obligations in accordance with the concluded foreign contract with a written expert advice (from 3-5 days)	from 15 000 + translation costs	-
3/5	Drawing up of a business letter or an amendment in Russian (from 1-3 days)	from 3 000	from 5 000
3/6	Drawing up of a business letter or an amendment in a foreign language (from 2-4 days)	from 5 000	from 8 000
3/7	Standard form contract (without editing of the subject) (from 1-2 days)	from 5 500	from 8 500
3/8	Customer tailored contract (or 3-5 days)	from 7 500	from 15 000
4	<u>Representation of interests</u>		
4/1	Primary analysis of the documents provided by the Customer, oral legal advice (initial consultation) (from 1-3 days)	from 2 500	-
4/2	Legal expert evaluation (research) of the documents, written legal (forecasting of the results and deciding upon the appropriate judicial resolution of the dispute) (3-5 days)	from 7 500	-
4/3	Mediation	negotiable	-
4/4	Drawing up of a complaint, response to a complaint (from 2-5 days)	from 5 000	-
4/5	Pre-judicial procedure of dispute settlement	from 5 000 +1-10% depending on the complicacy of a case	
4/6	Drawing up of a statement of claim, statement of defense (from 2-5 days)	from 7 500	-
4/7	Drawing up of an appeal petition (from 2-5 days)	from 10 000	-
4/8	Drawing up of a cassation appeal (from 2-5 days)	from 10 000	-
4/9	Drawing up of a supervisory appeal (from 2-5 days)	from 15 000	-
4/10	All-around conduct of the case	from 25 000	-
4/11	Conduct of the case in the court of cassation	from 15 000	-
4/12	Conduct of the case in the court of supervision	from 15 000	-

4/13	Expert's one-time participation in a hearing	from 7 000 (when all the documents are provided within 5 business days before the hearing) 50% in case of cancelling the hearing	from 10 000 (when all the documents are provided within 2 business days before the hearing) 50% in case of cancelling the hearing
4/14	Expert's work on the case	from 2 500 / hour	
4/15	Conduct (legal support) of an enforcement proceeding	from 7 000 / month + 1-10% off the amount requested	
4/16	Representation of interests for Russian companies and natural persons (Russian residents) outside of St. Petersburg and Moscow	negotiable	
4/17	Representation of interests for Russian companies and natural persons (Russian residents) abroad	negotiable	
4/18	Representation of interests for foreign companies and natural persons (foreign residents) in Russia	negotiable	
4/19	Services for moneylenders	negotiable	
4/20	Services on settlement of tax disputes	negotiable	
5	<u>Employment of foreign national</u>		
5/1	Permit for an organization to employ foreign nationals entering Russia within a visa procedure (non-CIS countries)	from 15 000 for a firm + state duty of 6,000 for every foreign citizen	
5/2	Registration of an organization in the Department dealing with temporarily staying foreign citizens of Department of the Federal Migration Service of Russia (non-CIS countries)	from 10 000	
5/3	Permit for an employee (non-CIS countries)	from 5 000 + state duty	
5/4	Work permit for persons entering Russia within a non-visa procedure (CIS countries)	from 8 000 (for a person, more than 10 people - negotiable) + state duty for a permit for a person	
5/5	Invitation for entry	from 5 000 + state duty	
5/6	Migration registration of a foreign citizen	from 8 000 + state duty for every day of stay in Russia, but not more than 200	
5/7	Prolongation of a temporary employment visa	from 7, 000 + state duty	
6	Organization and conduct of lecture courses and seminars on legal issues		
6/1	Development of an individual lecture course (from 3-5 weeks)	from 3 000	from 4 000
6/2	Lecture (2 academic hours)	from 3 100	-
6/3	Seminar (2 academic hours)	from 4 500	-
7	Other services		
7/1	Legal support of transactions	1,5-3% of the sum of transaction, but not more than 15 000	--
7/2	Technical manufacture of documents (1 page)	from 100 (within a day)	from 200 (in the Customer's presence)
7/3	Other kinds of legal services	negotiable	

#	Service	Price, RUB	Timeline	Additional information
8	<u>Registration of legal bodies and related services</u>			
8/1	LLC registrationP			
	Saint Petersburg	from 9 000	7 days	
	Moscow	from 10 000	8 days	Registration in non-budgetary funds - from 2 000 RUB.
	within the Leningrad Region	from 10 000	from 7 days	Registration in non-budgetary funds - from 2 000 RUB.
	within the Moscow Region	from 12 000	from 7 days	Registration in non-budgetary funds - from 2 500 RUB.
8/2	JSC registration			
	Saint Petersburg	from 9 000	7 days	
	Moscow	from 10 000	10 days	
	within the Leningrad Region	from 8 500	from 10 days	
	within the Moscow Region	from 10 000	from 10 days	
8/3	OJSC registration			
	Saint Petersburg	from 10 000	14 days	
	Moscow	from 12 000	14 days	
8/4	LLC reregistration using documents drawn up by our Company			
	Saint Petersburg	from 9 000		
	Moscow	from 10 000		
8/5	LLC reregistration , with customer tailored documents			
	Saint Petersburg	from 10 000		
	Moscow	from 12 000		
8/6	LLC reregistration , with a non-resident participant using documents drawn up by our Company			
	Saint Petersburg	from 15 000		
	Moscow	from 25 000		
8/7	LLC reregistration , with a non-resident participant with customer tailored documents			
	Saint Petersburg	from 20 000		
	Moscow	from 30 000		

8/8	Legal and technical work on the Company's document review, consultation, drafting of a contract for the disposal of the share /part of the share, as well accompanying of the Customer to a public notary	from 5 000		
8/9	Change of location within			
	Saint Petersburg	from 6 500	14 days	
	Moscow	from 8 500	14 days	
	within the Leningrad and Moscow Regions	negotiable		
8/10	Change of the make-up of participants			
	Saint Petersburg	from 4 000	7 days	Timeline includes full procedure
	Moscow	from 6 000	from 8 days	
	within the Leningrad and Moscow Regions	negotiable	7 days	
8/11	Change of the name			
	Saint Petersburg	from 4 000	10 days	Timeline includes full procedure
	Moscow	from 6 500	10 days	
	within the Leningrad and Moscow Regions	negotiable		
8/12	Changes of codes of Russian Classification of Economic Activities			
	Saint Petersburg	from 2 000	7 days	
	Moscow	from 3 500	7 days	
8/13	Change of the Authorized Capital			
	Saint Petersburg	from 4 500	from 7 days	In case of engagement of an independent appraiser the timeline can be extended
	Moscow	from 6 000	from 7 days	
8/14	Change of the Director General			
	Saint Petersburg	from 2 500	7 days	
	Moscow	from 4 000	from 7 days	
8/15	Change of the Chief Accountant			
	Saint Petersburg	from 1 500	7 days	
	Moscow	from 2 000	7 days	
8/16	Extract from the Unified State Register of Legal Entities			
	Saint Petersburg	from 1 500	7 days	
	Moscow	from 1 500	7 days	
8/17	Extract from the Unified State Register of Legal Entities (within a shortened timeline)			
	Saint Petersburg	from 2 000	2 days	
	Moscow	from 2 500	2 days	

8/18	Extract from the Unified State Register of Legal Entities On-Line	from 1 000 from 1 500	within 24 hours within an hour	
8/19	Registration of a separate subdivision			
	Saint Petersburg	from 3 000	7 days	
	Moscow	from 4 000	7 days	
8/20	Registration of a separate subdivision for legal entities located in other cities/towns	from 6 000	10 days	
8/21	Registration of a branch for legal entities located in other cities/towns	from 6 500	14 days	
8/22	Registration of a branch for legal entities located in St. Petersburg and Moscow			
	Saint Petersburg	from 6 000	from 10 days	
	Moscow	from 6 500	from 10 days	
8/23	Registration of a foreign branch in St. Petersburg and Moscow	from 15 000	2-2,5 months	Without accreditation cost
8/24	Registration of a foreign representative office in St. Petersburg and Moscow	from 15 000	2-2,5 months	Without accreditation cost
8/25	Accreditation of foreign branches and representative offices	from 20 000	about one month	The state duty is not included into the price.
8/26	Prolongation of accreditation of foreign branches and representative offices	from 15 000	from 7 days to one month	The state duty is not included into the price.
8/27	Introduction of amendments to the Consolidated State Register of Accredited Representative Offices of Foreign branches and representative offices	from 12 000	from 10 business days to 1,5 months	The state duty is not included into the price.
8/28	Closure of foreign branches and representative offices	from 20 000	from 7 days to one month	Timeline doesn't include tax deregistration.
8/29	Registration of a profit organization based on foreign investment			
	Saint Petersburg	from 9 000	14 days	If necessary information is provided
	Moscow	from 12 000	14 days	
8/30	Registration of non-profit organizations			
	Saint Petersburg	from 20 000	15 days	The state duty is not included into the price.
	Moscow	from 25 000	15 days	
8/31	Reorganization of public organizations in St. Petersburg and Moscow	from 25 000	1-1,5 months	The state duty is not included into the price.
8/32	Reorganization of a company in St. Petersburg and Moscow	from 20 000	1-1,5 months	

8/33	Registration of amendments in the constituent documents of a profit organization based on foreign investment			
	Saint Petersburg	from 5 000	от 7 days	
	Moscow	from 6 500	от 7 days	
8/34	Registration of an individual unincorporated entrepreneur			
	Saint Petersburg	from 2 500	7 days	
	Moscow	from 4 000	7 days	
8/35	Liquidation through sale			
	Saint Petersburg	from 20 000	7 days	
	Moscow	from 25 000	7 days	
8/36	Official liquidation in St. Petersburg and Moscow	from 20 000	4 months	
8/37	Registration of issue (and the report on the issue outcome) of shares while setting up of a joint stock company in St. Petersburg and Moscow	from 12 000	about one month	
8/38	Substitution of Petrostat's information letter (notice) (codes of Russian Classification of Economic Activities) in St. Petersburg and Moscow	from 1 000	7 days	
8/39	Submission of documents for simplified tax system in St. Petersburg and Moscow	from 1 000	7-14 days	
8/40	Analysis of the constitutional documents to conform them with the current legislation	from 500	2-5 days	
8/41	Analysis and elaboration of the constitutional documents to identify possible risks	from 3 000	5-10 days	
8/42	Company registration abroad	negotiable		Timeline and the cost of registration depend on the country of registration.
8/43	Company registration in Russia	negotiable		Timeline and the cost of registration depend on the country of registration.
8/44	Data base registration	from 5 000	from 5 business days to 2 months	
8/45	Registration of mass media	from 15 000	one month	The state duty is not included into the price.
8/46	Joining a self-regulating organization	negotiable		
8/47	Registration in register of travel agencies. Insurance of tourist activity	negotiable		
8/48	Corporate bankruptcy	negotiable		
8/49	Apostille service	from 2 000	3 business days	The state duty is not included into the price.
8/50	Opening of a bank account	from 2 000		
8/51	Bookkeeping	from 3 500		
8/52	Pricelist for setting up and support of offshore companies			

8/53	Stock issue of JSC	from 20 000	1-2 months	
9	Trademark registration			
9/1	Preliminary search to trace identical and similar trademarks (logos) (according to Rospatent's Register by official request):			
	verbal label (up to two classes)	from 14 500	10-14 days	
	graphic label (up to two classes)	from 14 500		
	combined label (up to two classes)	from 14 500		
9/2	Trademark registration (standard procedure):			
	Drawing up and submitting of the application to Rospatent (Federal Institute for Industrial Property), obtaining of the resolution on the application admission	10 000 - 12 000	1-1,5 months	
	Record keeping	from 1 000	Rospatent's term	
	Trademark registration in the State register, obtaining of the certificate and publication of the data on the trademark registration	from 4 000	12-14 months	
	Final cost of trademark registration (standard procedure)	18 000 - 20 000	total period 14-16 months	
10	Юридический адрес			
10/1	All districts of St. Petersburg and the Leningrad Region			All legal addresses are provided directly by owners of non-residential property in Saint Petersburg and the Leningrad Region, Moscow and the Moscow Region
	- without servicing	on enquiry		
	- with postal services	on enquiry		
	- with postal and secretarial services	on enquiry		
	- With an accommodation if necessary	on enquiry		
10/2	All the districts of Moscow and Moscow Region	on enquiry		
10/3	Notarized copy of: - property certificate; - lease contract	from 1 000 from 1 500		
11	Licensing			Timeline is counted from the day of submission of the documents into the licensing (state) body
11/1	License for selling alcohol	from 40 000	one month	Obtaining of a license in a shortened timeline is possible. The state duty is not included into the price.
11/2	Healthcare license	from 80 000	one month	
11/3	License for pharmaceutical activities	from 80 000	2 months	The state duty is not included into the price.

11/4	License for passenger transportation	from 55 000	one month	
11/5	License for ferrous metals	from 240 000	from 2 months	
11/6	License for non-ferrous metals	from 240 000	from 2 months	
11/7	License for educational activities	from 40 000	2 months	The state duty is not included into the price.
11/8	International licensing card (cargo-carrying)	from 25 000	2 weeks	Issued for a year
11/9	International licensing card (passenger transportation)	from 30 000	2 weeks	Issued for a year
12	Certification			
12/1	Certification ISO	from 20 000		1 month